

7th Jan 2023

Dear Parents,

Kindly check the School's website (www.spvdelhi.org) for Day, Date and Time for the Verification of Documents from 6th Jan to 10th Jan 2023. Please be present at the scheduled time

It is clarified that those who have already completed the process, they will not be allowed further submission of documents.

“REGISTERED APPLICANTS SHORTLISTED FOR VERIFICATION OF DOCUMENTS ARE REQUESTED TO ENSURE THAT THEY BRING ALL THE DOCUMENTS THEY WISH TO PRODUCE FOR THE VERIFICATION PROCESS IN ORIGINAL AS WELL AS SELF-ATTESTED PHOTOCOPIES FOR SUBMISSION AT THE REQUIRED APPOINTMENT TIME AND HOUR. PLEASE BRING DOCUMENTS IN A TRANSPARENT PLASTIC BAG ONLY. HAVING ONCE ENTERED THE VIDYALAYA AND REPORTED AT THE DESK, THEY ARE NOT EXPECTED TO GO OUT OF THE PREMISES TO FETCH DOCUMENTS OR COPIES THEREOF OR FOR ANY OTHER PURPOSE TILL THE VERIFICATION PROCESS IS COMPLETE. THE VIDYALAYA WILL NOT VERIFY ANY ORIGINAL DOCUMENTS OR ACCEPT COPIES ANY TIME BEFORE OR AFTER THE APPOINTED HOUR, TIME, AND DATE”

List of Documents to carry:

LIST OF SELF-ATTESTED DOCUMENTS TO BE SUBMITTED WITH THE ONLINE FORM ONLY.

* Shortlisted candidates will have to bring original documents for verification at the time of **interaction/verification of documents** and **admission CAN BE DENIED IF DOCUMENTS ARE NOT VERIFIED.**

* For Neighbourhood Criteria: Both parents will be required to submit at least one document each from the following two groups (Only one address proof required in the case of Single Parent)

Group I : Passport/Voter ID (one document from this group - as proof of identity)

Group II : Currently active utility bill for the three months or a current bank statement giving address. (One document for this group - as proof of residence)

*** Applicants shortlisted for verification of documents are not guaranteed the right to Admission.**

* In case an Alumnus, a Board Mark sheet of class X/XII and proof of having studied in the Vidyalaya for a minimum of four years is required.

* Proof in support of the claim made for Gujarati and/or Sibling or 'Inclusive Education' category.

* Proof / supporting documents for any other claim(s) made in the Application Form. Kindly bring the original documents for verification and self-attested photocopies duly for submission.

* **Documents will be verified only at the time of interaction/verification of documents. For this, a specific date and time will be given to each applicant and no documents will be accepted by the Office /Staff after the appointed date and time.**

* **All claims including claims for Gujarati category and Residential Address are subject to independent verification.**

* **"Claims of "First Born" must be supported by an affidavit signed by both the parents and attested by a Magistrate".**

It is further clarified that the Registration Form that you would not be intimated by email, however, due to prolonged winter vacations, there has been confusion about schools being open, and hence this notification is being sent to you.

Thank you,

Sardar Patel Vidyalaya

New Delhi-03